

AGENDA

PTA Meeting of Bartram Springs Elementary School

501(c)3

8/12/2024 8:30 AM | Meeting called by BSE PTA

Every Child. One Voice. PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Board members

Present: Elizabeth Arflin, President | Hailey Gorman, Vice President | Lauren Wilkinson, Recording Secretary | Coley Walker, Treasurer | Autumn Slattman, VP of Ways & Means | Katelyn O'Brien, Spirit Coordinator | Alex Magersuppe, Historian | Sam Wellauer, Social Media | Kimberly Wright, School Principal

Absent: Melissa Howen, CSS Liaison | Latrice Brown, Communications

Time	Item	Owner
8:35 am	Call to Order	Liz
8:38 am	National PTA Mission Statement Reading	Hailey
8:40 am	Roll Call	Lauren
	A. Announcement of Board members and thanks to BB and former board.	Lauren
	Quorum (minimum 10 members)	
	A. A quorum was established.	
8:45 am	Reading and Approval of Minutes-	Liz
	A. Motion to approve the minutes (Liz) - Approved	
8:50 am	Treasurer's Report	Coley
	A. Will approve budget this morning via member vote.	Audit
	B. Intended to have ~\$8000 standing at year-end to carry over for admin and incidentals. Will vote on use of excess funds, if applicable.	Committee
	C. Motion to approve the budget (Lauren) – Approved	
	D. Motion to hire a CPA (Coley)- Approved	
	Audit Review- 7/31 bank totals are \$10464.42 in checking and \$14576.70 in savings.	
	A. Motion to approve the audit (Lauren) - Approved	
	Grants Completed	
8:55 am	School Updates	K. Wright
	A. Request to continue communication with teachers around how children are getting home, special needs, etc.	
9:05 am	Correspondence	Lauren
	A. Awards- Received Communications Award and Acorn Award for membership.	
9:10 am	Standing Committee Reports	Liz

Time	Item	Owner
	<ul style="list-style-type: none"> A. Budgeting Committee- Coley is Chair. Introduced members (Liz, Hailey, Autumn, Katelyn) B. Nominating Committee- Intent to fill positions for next year's board. Per bylaws, will hold election May 2025. <li style="padding-left: 20px;">i. Motion to move this vote to the December 2024 meeting - Approved C. Auditing Committee, TBD 	
9:30 am	<p>Special Committee Reports</p> <ul style="list-style-type: none"> A. Reflections- <ul style="list-style-type: none"> i. Hailey and Katelyn will Co-Chair ii. Reflections is a National PTA Program focused on the arts, eventually leads to scholarships. iii. Have not yet determined which of 7 contests we will kick off, but we will host this year. iv. Information will be distributed. Call for involvement. B. Spirit Coordinator – <ul style="list-style-type: none"> i. Spirit shirts available for purchase. ii. Spirit Rock to be posted in the coming weeks. iii. QR codes available to all spirit items, membership, grade level socials, etc. C. Business Partner Sponsors- <ul style="list-style-type: none"> i. Will be fundraising for all projects, events, and programs. ii. Call for volunteer, explanation of sign-up process. 	Liz
9:40 am	<p>Unfinished Business</p> <ul style="list-style-type: none"> A. Sunshades installed. B. Earmarked funds for outdoor improvements were provided to Principal Wright as a grant in the amount of \$31,240. <ul style="list-style-type: none"> i. Principal Wright would like to resurface the track (can be done by the district), possible additional shade structures, picnic tables are rusted and could be replaced at a cost of \$4000. 	Liz
9:45 am	<p>New Business</p> <ul style="list-style-type: none"> A. Will be raising money for student enrichment both in the classroom and outside the school. Would love member input. <ul style="list-style-type: none"> i. Possible initiative for Book Vending Machine, to include district approved books. Would provide a book for each student. B. Boosterthon/Fun Run- <ul style="list-style-type: none"> i. Raised \$80,000, Boosterthon kept \$27,000. ii. This year will be run by Ways & Means and a committee in order to conserve funds. C. Proposed Events- <ul style="list-style-type: none"> i. Event list distributed and reviewed. ii. Holiday gift shop will not be a PTA fundraising program. iii. Penny Wars will hopefully have online option. iv. Fun run will take place in April, through givebacks. <li style="padding-left: 20px;">v. Motion to approve schedule of events (Autumn)- Approved D. Memberships- <ul style="list-style-type: none"> i. Will be cumulative by grade level, not class. ii. Grade with most memberships will win an outdoor experience. iii. 139 current members, goal is 500 (half of the school). 	Liz

Time	Item	Owner
	iv. Cost is \$10 and no commitment, but there IS opportunity for everyone to be involved if they wish.	
9:50 am	Announcements <ul style="list-style-type: none"> A. SAC Meeting is September 11th at 5 pm in the media center. B. Open house is September 12th and 19th. Check FB pages for schedule. C. Next meeting to be held in the evening. Member request to announce meeting on social media. D. Would love dad involvement and there are many opportunities for specific programs. 	Hailey
10:00 am	Adjournment- Meeting adjourned at 9:12 am.	Liz
